

**MINUTES OF THE MEETING OF THE POULTON WITH FEARNHEAD PARISH
COUNCIL HELD IN THE FEARNHEAD CROSS CENTRE, INSALL ROAD, PADGATE
ON MONDAY, 30 JULY 2020**

Present: Cllr Gosney (Chair)

Cllrs Emery, D Friend, G Friend, Rydzkowski,

C1 – Apologies

Apologies for absence were received from Cllrs Cooksey, Creaghan, Froggatt, Kerr Brown, Maher, E Purnell, Wright

C2 – Police Reports

The Parish Council noted the Police Reports in respect of Poulton North and Poulton South.

C3 – Borough Councillors' Reports

Cllrs G Friend and D Friend reported upon the following:

1. Planning Meetings continuing virtually.
2. Leaders Question time taking place
3. Duckworth Grove – Fencing dispute
4. Room at the Inn – problems of location

C4 – Resignation of Cllr Josh Booth

The Clerk reported the resignation of Cllr Josh Booth, who represented the Paddington Ward.

Resolved that:

The Clerk write to the Chief Executive of Warrington Borough Council and report the vacancy, together with the vacancy of Cllr Bob Taylor, and ask for the vacancies to be advertised in the usual way and let the Parish Council know if there is a request for election or whether the Parish Council can co-opt to fill the vacancies.

C5 – Minutes of the Last Meeting

Resolved that:

The Minutes of the last meeting held on 16 March 2020 be taken as a correct record.

C6 – Matters Arising

C170 – Annual Parish Meeting – Meeting scheduled for 29 April 2020 cancelled.

C7 – Confirmation of Chair's Action

The Clerk reported that updates had been given to the Parish Council in April, May and June.

Resolved that:

The following action of the Clerk, in consultation with the Chair, in approving the following matters, be confirmed.

1. **Emergency Foodbank** – donation of £1,000.
2. **Bennett Recreation Ground – Garage** – upgrading of electricity lighting to comply with current electrical regulations.
3. **Padgate Community Centre** – purchase of fridge
4. **Zurich Municipal annual insurance** – adoption of a 5-year deal

C8 – Audit of Accounts 2019/2020 – Annual Report

The Clerk submitted the proposed report to the External Auditor for 2019/2020, together with details of the Summary of Balances and the Balance Sheet. It was reported that the Internal Auditor had scrutinised the accounts and had certified them as being accurate.

Resolved that:

The Annual Report of the audited accounts for 2019/2020 be approved and submitted to the External Auditor.

C9 – Appointment of Internal Auditor

Resolved that:

Mrs J Beddall be appointed as the Parish Council's Internal Auditor for the forthcoming municipal year with complete autonomy to scrutinise the records.

C10 – Staffing Matters – Mr V Riley

The Clerk reported upon the retirement of Mr V Riley (Groundsman) with effect from 31 July 2020.

C11 – Appointment of Groundsman

Resolved that:

Mr D Ashbrook be appointed Groundsman with effect from 1 July 2020.

C12 – Litter Warden

Resolved that:

Mr M Mason be appointed as the Litter Warden with effect from 13 July 2020.

C13 – Bennett Recreation Ground

The Clerk reported that, together with the PCSO's for the area, an inspection had taken place on the Recreation Ground following a number of disturbances and the need for the Police to issue a Dispersal Order in respect of the problems. It was agreed that the matter would be considered further with the Police and also with a representative from Rylands Sharks with regard to the removal of the hard standing of the pavilion.

C14 – Pasture Lane Post Office

The Parish Council noted an update with regard to the Pasture Lane Post Office and that, unfortunately, they had been unable to identify a suitable solution and therefore, that Branch would remain closed.

C15 – Emergency Food Bank

Councillors Emery and D Friend updated the Parish Council on the set-up for the emergency food bank which had been helped considerably by the owner of

the Station Road public house and the willing work of the volunteers. A number of donations had also been received and a fridge had been donated by Green Core. To date over 800 parcels had been given out. The food bank was now located on the car park of the Station Road public house and was continuing to provide a much-needed service to people in the area.

Resolved that:

The congratulations of the Parish Council be given to the organisers and all the volunteers at the food bank and that arrangements be made for a Presentation Evening to be held at the Station Road public house to celebrate the work of the volunteers.

C16 – Highway Matters

None were reported

C17 – Planning

The Parish Council received the current planning applications being considered by the Local Planning Authority.

C18 – Peel Hall Public Inquiry

The Parish Council noted that the application for the development of land at Peel Hall had been reopened following the Government's decision on the initial Planning Inquiry. The meeting would be held remotely due to the current restrictions on movement. The Parish Council also received a request from the Save Peel Hall Campaign Group asking for financial assistance towards the appointment of the Planning Consultant, Mr Peter Black. Winwick Parish Council was supporting the funding of the Planning Consultant and this Parish Council was asked to consider a donation.

Resolved that:

The Parish Council agree a donation of up to £1,000 towards the cost of the Planning Consultant at the Inquiry.

C19 – Accounts

Resolved that:

The action of the Clerk, in consultation with the Chair, in approving the following accounts be confirmed.

April 2020

Employee no 1	Salary	1462.08
Employee no 2	Salary	1412.58
Employee no 3	Salary	465.86
Employee no 3	Mileage, stamps	36.94
Employee no 5	Secretarial	76.50
Employee no 7	Salary	1031.55
K Carter	Cleaning	104.64
H M Revenue & Customs	Tax and NI	400.88
Cheshire West & Chester	Superannuation	877.86
Cheshire West & Chester	Underpayment	188.76
Gem Fuels	Fuel	45.93
LiveWire CIC	Donation – LRA	100.00
Fearnhead Cross		
Management Committee	Donation – 1 st tranche	5000.00
Warrington Borough		
Council	Printing	49.20
Star Alarm Services	Installation of CCTV	1370.00
DGOS	Printer supplies	132.61
Water Plus Ltd	Supply	348.12
TE Hughes & Son Ltd	Cleaning materials, gloves	158.22
Applegreen	Fuel account	41.44
British Telecom	Sports facility	96.65
UK Fuels	Fuel account	52.85

May 2020

Curry's PC World	Donation – Padgate CC	354.00
Employee no 1	Salary	1462.08
Employee no 2	Salary	1412.46
Employee no 3	Salary	465.86
Employee no 3	Mileage, stamps	25.01
Employee no 5	Secretarial	76.30

Employee no 7	Salary	1031.35
K Carter	Cleaning	104.64
H M Revenue & Customs	Tax and NI	401.28
Cheshire West & Chester	Superannuation	893.77
Holly Oak Tree Services	Tree work	480.00
Star Alarm Services	Garage – lighting, heating	1344.30
Applegreen	Fuel	44.32

June 2020

Amazon	Webcam	23.99
Applegreen	Fuel	39.28
Applegreen	Fuel	19.63
ALDI	Foodbank Account	134.32
ALDI	Foodbank Account	247.49
Employee no 1	Salary	1462.08
Employee no 1	Mileage	28.19
Employee no 2	Salary	1412.32
Employee no 3	Salary	465.86
Employee no 3	Mileage, stamps, phone	34.92
Employee no 5	Secretarial	76.50
Employee no 7	Salary	1031.35
K Carter	Cleaning	34.88
H M Revenue & Customs	Tax and NI	401.28
Cheshire West & Chester	Superannuation	893.77
Zurich Municipal	Annual Insurance	3922.98
Farmfoods	Foodbank Account	261.98
Farmfoods	Foodbank Account	113.07

C20 – Accounts

Resolved that:

The Parish Council agree the following accounts:

July 2020

ALDI	Foodbank Account	38.21
ALDI	Foodbank Account	106.00
ALDI	Foodbank Account	153.91

British Telecom	Office	67.67
British Telecom	Alarm	67.07
Applegreen	Fuel	41.68
ALDI	Foodbank Account	90.87
ALDI	Foodbank Account	127.58
ALDI	Foodbank Account	142.51
G J & D Friend	Foodbank Account	265.93
Bell's Dairy	Foodbank Account	70.80
Clarke & Pullman	Bolts	11.22
Toolstation	Pickaxe	24.98
Abbey Eggs	Foodbank Account	63.00
G J & D Friend	Foodbank Account	160.00
T E Hughes & Son Ltd	Padlock, gloves, rolls	105.44
Bell's Dairy	Foodbank Account	70.80
Applegreen	Fuel	41.61
ASDA	Foodbank Account	202.67
British Telecom	Sports facility	74.80
Bell's Dairy	Foodbank Account	128.70
Abbey Eggs	Foodbank Account	42.00
Amazon	Saw	66.00
Abbey Eggs	Foodbank Account	21.00
Applegreen	Fuel	19.03
A C Plant Glazing	Tractor windscreen	201.60
Employee no 1	Salary	1461.88
Employee no 1	Mileage	22.45
Employee no 2	Salary	1204.72
Employee no 3	Salary	465.66
Employee no 3	Mileage, stamp, keys	54.13
Employee no 5	Secretarial	76.30
Employee no 6	Salary	760.41
Employee no 7	Salary	1369.11
K Carter	Cleaning	244.16
H M Revenue & Customs	Tax and NI	309.28
Cheshire West & Chester	Superannuation	877.86